

No. F. 4 (22) RDC/DT/2017/

Date :

1. M/s WE- The Working Elements, FF2, Sahas Apartment, West High Court Road, Plot No. 64, Bajaj Nagar Square, Nagpur-440010 Email ID- rutike@wegigs.com
2. M/s Impressive Events hub Pvt. Ltd., B-96 Janta Colony, Jaipur- 302004. Email ID- impressiveindia@gmail.com
3. M/s Chandra Entrepreneurs Pvt. Ltd., Chandra Group, 28 Indra colony, Bani Park, Jaipur. Email ID- events.jaipur@chandraindia.com
4. M/s Vinsan Graphics, Next to Hotel Anantashram, Opp. UCO Bank, Vasco Da Gama, Goa. Email ID- sanjay@vinsanworld.com
5. M/s The Innuendo Communications, 7A/66,W.E.A., Karol Bagh, New Delhi-110005 Email ID- vipin@ticisfun.com
6. M/s Thot Media Private Limited, 80-D, Masjid Moth, New Delhi- 48. Email ID- yogesh@thot.co.in

**Sub:- Request For proposal (RFP) for Organizing Children Film Festival as part of Rajasthan Festival -2017**

Request for Proposal along with financial bid is invited from empanelled Event Management Agencies for Organizing Children Film Festival in Jaipur. Each participating agency is expected to appoint a dedicated team, lead by Event Director for each activities. RFP shall include complete vision and concept plan for the show, which should be based on brief, list of activities and list of indicative works to be undertaken, as per Schedule 1 as enclosed . Agencies are expected to conduct a site visit and thereafter, prepare and submit RFP & financial bid online on [eproc.rajasthan.gov.in](http://eproc.rajasthan.gov.in)

<b>Time &amp; last date for online submission of Bid</b>	22.03.2017 upto 03.30 PM
<b>Time and date for opening financial bid</b>	22.03.2017 at 4.30 PM at office of Additional Director (Admn) Department of Tourism
<b>Estimated cost of work</b>	Rs 06.50 lacs (Six lacs Fifty thousand only )
<b>Bid Processing Fee</b>	Demand draft of Rs 1000/- in favour of MD, RISL,Jaipur, to be deposited in Department of Tourism before scheduled time

This RFP is being issued in continuation to Bid no: 49 dated 12.07.2016 and consequent Office order No: 30676 dated 28.02.2017 and those are part of this RFP. Accordingly all terms & conditions mentioned in that bid will be applicable. . A meeting to explain the concept and brief empanelled agencies regarding Rajasthan Festival and related RFP will be held in the Office of Directorate, Department of Tourism, M.I. Road, Jaipur at 11.00 AM on 20.03.2017. If there is any query, the empanelled agencies may contact Ms. Punita Singh, Joint Director, (Fairs & Festivals) or Mr. Anil Rathore, Deputy Director (General Store) on mob. 8946808899 or email to us [cotraj@gmail.com](mailto:cotraj@gmail.com) or [dotfestivals@gmail.com](mailto:dotfestivals@gmail.com).

**(Dr. Rajesh Sharma)**  
**Director, Tourism**

No. F. 4 (22) RDC/DT/2017/

Date :

Copy for information and necessary action to the following:-

1. Financial Advisor, Head Quarter, Department of Tourism, Jaipur.
2. ACP (Computer), Department of Tourism, Jaipur to facilitate upload on E proc & SPP portal site.
3. Deputy Director (General Store) & OIC, Children Film Festival-2017.

**(Punita Singh)**  
**Joint Director(FF)**

**Children Film Festival****Date: 28-29 March, 2017****Venue: Inox Crystal Palm, Bais Godown Circle, Jaipur****Timing: 4 Shows beginning from-09.30 AM**

S.No.	Activities
1.	Arranging transport(Bus/Car) for special Children-Pickup-drop
2.	Organizing safe refreshment packets for all kids.
3.	Souvenir/Gifts for Children-Cap/T Shirts with branding
4.	Overall coordination of the event with volunteers

**List of works to be undertaken**

S. N.	Items
1.	Transportation (Buses-52 Seater) for School Children-No. of Buses-05 per day
2.	Refreshment for the school Children (Box containing , Fruit Juice, Mineral Water , Wafers and Popcorn No. of packets-1000 per day
3.	Cap or any appropriate small souvenir with Rajasthan Festival branding-1000 nos
4.	Volunteers/promoters-10 for help of Specially abled Children
5.	Proper Branding at Venue and Buses
6.	Transportation {Cars (Small)} -05 for 07days for coordination with organizations/schools of Special Children
7.	Good photographs (20 no's) & professional Videography
8.	Any other item required for proper execution of this event on turnkey basis

**The above list of works is suggestive and not exhaustive.** The above quoted rates include all expenses in accordance with the terms & conditions of bid document and execution of the work at Inox Crystal Palm, Jaipur.

**Note:-**

- Venue would be booked and arranged by the Department of Tourism.
- Coordination with various organizations/ Schools of Special Children would be done by Department.
- Films will be provided by the Department of Tourism.
- Effort would be made by DOT to obtain tax exemption on these films.

## Item Wise BoQ1 (Financial Bid-1)

RFP Inviting Authority: Director, Department of Tourism, Government of Rajasthan

Name of Work: Organizing Children Film Festival as part of Rajasthan Festival -2017  
(Please See Details of Works in Schedule-1)

Contract No: F4 (22) Rajasthan Festival/DoT/ Dated 15.03.2017

Bidder Name :

### PRICE SCHEDULE

(This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )

SI · N o.	Item Description	Total Amount (Rs.) for the Event including all taxes, levies & octroi etc. (In Figures)	Total Amount (Rs.) for the Event including all taxes, levies & octroi etc. (In Words)
1	2	3	4
1	Organizing Children Film Festival as part of Rajasthan Festival - 2017 (Please See Details of Works in Schedule-1)	0.0000	INR Zero Only
<b>Total in Figures</b>		<b>0.0000</b>	INR Zero Only
<b>Quoted Rate in Words</b>			

## **Schedule-2**

### **Bhakti Sangeet at various religious places.**

**Date:** 28-29 March, 2017

**Venue:** Various places of religious interest.

**Timing:**

S.No.	Activities
1.	Religious Places-Khole Ke Hanuman Ji, Govind Dev Ji, Moti Dungri Ganesh Temple, St. Zavier Church, Dargah Subhash Chowk, Jain Temple-Sanganer
2.	Coordination with Respective Trust's.
3.	Arranging performances of Bhajans/Qawwali/ Gurbani/Choir/Vedic Chanting.
4.	Arranging Prasad .
5.	Illumination of Temples, Gurudwaras, Church, Mosque.
6.	Branding at the venues.

### **List of works to be undertaken**

S. N.	Items
1.	Tents arrangements at all selected religious places as per requirements.
2.	Platform/Small Stage as required .
3.	Light & Sound System as required.
4.	Arranging Sweets as Prasad as per requirements.
5.	Venue Decoration-Illumination.
6.	Floral Decoration.
7.	Proper Branding at Venue.
8.	Any other item required for proper execution of this event on turnkey basis .

**The above list of works is suggestive and not exhaustive.** The above quoted rates include all expenses in accordance with the terms & conditions of bid document and execution of the work at venues.